



# Minutes

## Community Engagement Forum Partnership Board (Central)

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Venue:	Committee Room, Selby Civic Centre
Date:	Wednesday 5 April 2017
Time:	7 pm
Present:	<u>District and County Councillors</u> Councillors Steve Shaw-Wright (Chair), Ian Chilvers (Vice Chair), Mark Crane, Judith Chilvers, Cliff Lunn and Paul Welch.  <u>Co-opted Members</u> Margaret Bontoft, Michael Dyson, Patricia Chambers, Anthony Wray and Keith Watkins.
Apologies:	Councillors Wendy Nichols, Jennifer Shaw-Wright, Jude Thurlow, and co-opted member Melanie Davis.
Officers present:	Peter Murphy, Operations Director - Groundwork, Angela Crossland, Head of Community, Partnerships and Customers – Selby District Council and Janine Jenkinson, Democratic Services Officer - Selby District Council.
Public:	0

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### 21. DISCLOSURES OF INTEREST

Councillor I Chilvers declared a non-pecuniary interest in funding application 9.2 –Selby Senior Phab Club, by virtue of being a member of the Club. He stated that he would not take part in the consideration or vote on the application.

### 22. MINUTES

The Partnership Board considered the minutes of the Central CEF Partnership Board meeting held on 9 January 2017 and the Extraordinary Partnership Board meeting held on 6 February 2017.

**RESOLVED:**

**That the minutes of the Central CEF Partnership Board meeting held on 9 January 2017 and the Extraordinary Partnership Board meeting held on 6 February 2017, be approved and signed by the Chair as correct records.**

**23. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM**

The Chair reported that the last Community Engagement Forum meeting had been held on Wednesday 15 March 2017 at Selby Town Hall. Members were informed that the Forum had been well attended by members of the public and attendees had received presentations from Paul Varney, Groundwork in relation to the Tesco Bags of Help Scheme and a presentation from the Two Ridings, regarding its Community Foundation.

**RESOLVED:**

**To note the update provided.**

**24. COMMUNITY DEVELOPMENT PLAN (CDP)**

The Chair explained that the CDP had been updated to reflect the priorities and projects of the Central CEF.

Some members expressed a wish to be directly involved with the projects detailed in the Plan. The Chair requested that Partnership Board members interested in being involved with a project contacted the Democratic Services Officer or CEF Development Officer with the details.

The Operations Manager reported that the new CEF Development Officer, Kate Mills, would be joining Groundwork on 24 April 2017.

**RESOLVED:**

**To note the update provided.**

**25. MARKETING AND PUBLICITY**

The Head of Community, Partnerships and Customers suggested that work with the council's Communications Team could be undertaken to establish a publicity plan for the Central CEF that aligned months in the year to the key priorities and projects of the CDP.

**RESOLVED:**

**To ask the Democratic Services Officer to liaise with the council's Communications Teams regarding the establishment of a marketing and publicity campaign to promote the Central CEF CDP.**

## 26. IMPACT REPORT

The Partnership Board considered the completed Impact Report received from Phazers Out of School Club, for the outdoor space project funded by the Central CEF.

### RESOLVED:

**To note the Impact Report.**

## 27. BUDGET UPDATE

The Partnership Board noted the current balance of the Central CEF account.

### RESOLVED:

**To note the Central CEF budget.**

## 28. FUNDING APPLICATIONS RECEIVED

The Partnership Board considered the following applications:

### **Barlow Village Hall Committee**

The application was for £1,598.80 to purchase a defibrillator for use by the residents of Barlow and hirers of the Village Hall. The application set out the details of the defibrillator the Committee wished to purchase. The application explained that the defibrillator would be available to all residents, and would offer an enhanced sense of safety within the village. The application stated that the availability of the equipment would encourage greater physical activities in and around the village and offer access to life-saving equipment, and a greater sense of security to residents.

The Partnership Board considered the application in-line with the Funding Framework. Board members were supportive of the application and agreed that it met the necessary criteria.

*Note – Further to his declaration of interest, Councillor I Chilvers remained in the room, but took no part in the consideration or vote in relation to the following application.*

### **Selby Camera Club**

The application was for a £2,000 grant towards the purchase of replacement display stands for Selby Camera Club. The application explained that the provision of new display stands would allow the Club to continue to stage its annual exhibition in the Abbey, which attracted over 1000 people to Selby town. The application explained that the new display stands would enhance the Club's ability to support local organisations and schools, therefore educating and providing activity opportunities for young people.

The Partnership Board considered the application in-line with the Funding Framework. Board members were supportive of the application and agreed that it met the necessary criteria.

*Note – At this point in the meeting co-opted member Pat Chambers declared a non-pecuniary interest in the following funding application, by virtue of knowing the applicant. She remained in the meeting, but took no part in the consideration or vote in relation to the application.*

### **Selby Senior Phab Club**

The application was for £1,640 to pay for transport, to allow members of the Club to take outings, weekends away and to attend sports events. The application explained that the Club was a small group of ten members.

The Partnership Board considered the application in-line with the Funding Framework. Board members were supportive of the application and agreed that it met the necessary criteria.

### **Groundwork on behalf of the Central Area CEF – Team Up to Clean Up Campaign 2017**

The application was for £15,500 plus VAT to fund a Team Up to Clean Up Campaign 2017. The application highlighted that one of the Central CEF's key objectives set out in the 2015-16 Community Development Plan was 'Tidy Environment' and to achieve this the Board was keen to work in partnership with local communities to clean up neglected areas across Selby town and the surrounding parishes. Following on from the success of the first round of the 'Team Up to Clean Up' campaign in the summer of 2016; the Partnership Board was keen to promote a second round in 2017.

Some concern was raised about the cost of the project. Board members noted that funding the project would mean a significant amount of the CEF annual £20,000 budget would have been used; whilst there would still be eleven months of the year remaining.

The Partnership Board agreed to defer a decision on the application, to allow further discussion with the newly appointed CEF Development Officer, regarding the cost of the project and possible joint working with other organisations to fund the project.

### **Selby Civic Society**

The application was for £1,140.00 to fund the purchase of a replacement of a damaged stone in the cholera burial ground near Selby Abbey. The application explained that the remembrance stone in the cholera burial garden was damaged beyond repair and required replacing. The stone commemorated the people from Selby who had died in the cholera epidemic in the 19<sup>th</sup> century. The Civic

Society had obtained an estimate from a local stone mason company to replace the damaged stone, with the original text and to oversee the installation.

The Partnership Board considered the application in-line with the Funding Framework. Board members were supportive of the application and agreed that it met the necessary criteria.

**RESOLVED:**

- I. To approve £1,598.80 funding to Barlow Village Hall Committee.**
- II. To approve £2,000 funding to Selby Camera Club.**
- III. To approve £1,640 funding to Selby Senior Phab Club.**
- IV. To defer a decision regarding the Groundwork, Team Up to Clean up Campaign 2017, for the reasons detailed above.**
- V. To approve £950 plus VAT to Selby Civic Society.**

**29. NEXT MEETING**

The Partnership Board noted that the next Forum meeting would be held on Wednesday 31 May 2017 and the next Partnership Board meeting would be held on Wednesday 5 July 2017.

There was some discussion in relation to the venue of the next Forum meeting. Barlow Village Hall was suggested as a possible alternative to Selby Town Hall. With regard to the theme of the meeting, the Head of Community, Partnerships and Customers agreed to provide a presentation to the Forum setting out Selby District Council's key priorities.

**RESOLVED:**

- I. To ask the Democratic Services Officer to make arrangements for the next Central CEF Forum meeting to be held at Barlow Village Hall.**
- II. To note the date of the next Partnership Board meeting.**

The Chair closed the meeting at 7.25 p.m.

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